



University College of excellence certified by the Italian Ministry of Education, University and Research

CALL FOR APPLICATIONS FOR MERIT-BASED AWARDING OF ACCOMMODATIONS TO MALE AND FEMALE STUDENTS FOR THE 2009-2010 ACADEMIC YEAR

1) PURPOSE AND SCOPE

- The purpose of *Fondazione CEUR (Centro Europeo Università e Ricerca)* is the “cultural training of young graduate and postgraduate students, notably by setting up and managing colleges and student residences” (Article 2 of *Fondazione CEUR*’s Charter)
- *Fondazione CEUR*, a partner of Campus, runs in Bologna in via G. A. Sacco, n. 12 the University College Alma Mater (henceforward known as “**University College**”)

Now, therefore, *Fondazione CEUR*

ANNOUNCES

an academic merit-based competition for admission to the University College during the 2009/2010 academic year. The accommodations – based on the actual availability of both rooms (single/double rooms) and “accommodation grants” at the time of test evaluation – are available to female and male students (henceforward known as “**Students**”) during the period from **September 14th, 2009** to **July 31st, 2010, inclusive**, with the exception of the periods from 23/12/2009 to 03/01/2010 and from 01/04/2010 to 5/04/2010, inclusive.

2) SERVICES OFFERED

Accommodation at the University College includes the following services, which are active within the facility:

Educational services:

- a) **Studying**: tutoring designed to assist students in their academic course work and vocational counselling;
- b) **International projects**: language courses, Erasmus and Overseas projects;
- c) **Working**: introduction to the work world by means of meetings, testimonials and guided visits to enterprises;
- d) **Culture**: interdisciplinary and cultural exploration initiatives and proposals, cultural meetings;
- e) **Community**: recreational activities and communal life initiatives, notably dinners, parties, moments of sharing, tournaments and sports.

Residential services:

- a) accommodation in single or double en-suite rooms;
- b) utilities (electricity, water, Internet connection, heating, air conditioning) in the framework of a normal use;
- c) room janitorial service and weekly change of bed and bath linen;
- d) breakfast and dinner **from September 14th, 2009 to July 31st, 2010 inclusive**, except on Sundays and holidays;
- e) manned reception area during the day and night warden
- f) maintenance service
- g) teaching equipment and facilities, including a conference hall, study rooms, a library with newspapers and periodicals, internet connection also available in rooms and PCs in study rooms;
- h) recreational facilities, including garden, gym, movie theatre, music room.

3) FEES, ELIGIBILITY FOR ADMISSION AND GRANTS

FEES

With regard to services referred to in Article 2, the **full fee** for a **single room** is **12,000 euros** and for a **double room 10,000 euros** for the period from September 14th, 2009 to July 31st, 2010.

ELIGIBILITY FOR ADMISSION

Male and female students who:

- enrol for the 2009/2010 academic year at any Faculty or University-level Institution, provided that they are not more than one year late in completing the course;
- have a personal income of less than 18,076 a year;
- do not hold property rights to a dwelling located in the Municipality of Bologna;
- do not have past criminal convictions and pending charges;
- are immune from illness which is incompatible with community life, notably are not suffering from infectious diseases;
- for applicants matriculating in the 2009/2010 academic year: they must have passed the Secondary School Final State Examination with a grade of at least 70/100; or, for applicants enrolled in a year other than the first: university curriculum with grades of no less than 24/30 which the Examining Committee deems acceptable in terms of the number of exams taken as far as July 31st, 2009, of whether the student is completing his/her course within the prescribed time and of the student's special circumstances; may take part in the competition.

GRANTS

Students who are admitted may be assigned an "accommodation grant" and, **since the second year of stay**, a "talents grant", whether any grants are indeed available at the time of the admission test.

Accommodation grant

The Examination Committee will list the students among who turn out to have a grade more than 80/100 and to have submitted an I.S.E.E. statement of less **than 40,000 euro**.

Students who are admitted and turn out to have a grade less than 80/100 and to have submitted an I.S.E.E. statement of more **than 40,000 euro** or who avail themselves of the right not to submit the I.S.E.E. statement, **will not be allocated any "accommodation grant"** and thus will have to pay the full fee.

The "accommodation grant" figure may vary depending on the type of room and on the Student's I.S.E.E. Single Substitute Declaration (Equivalent Economic Status Index) regarding his/her 2008 income as per Legislative Decree no 109 of March 31, 1998 and no 130 of May 3, 2000 and subsequent amendments and supplements thereof, plus the latest income statement. The I.S.E.E. statement is calculated based on the *Dichiarazione Sostitutiva Unica* (Consolidated Substitute Statement), which must be delivered to an Authorized Centre for Fiscal Assistance (CAAF) or the local INPS (the Italian national social security agency) office, or the Municipality of residence. **The "accommodation grant" shall be deducted from the full fees.**

The following table lists "accommodation grant" figures based on room types and I.S.E.E. indices.

ISEE index ranges	From 0 to 20,000	From 20,000.01 to 30,000	From 30,000.01 to 40,000	From 40,000.01
Category	I	II	III	V
Double room "Accommodation grant" amount	3,000	2,000	1,000	/
Single room "Accommodation grant" amount	3,000	2,000	1,000	/

Talents grant

May take part to the competition for talent grant:

- students living in the College **since the second year of stay**;
- students who in the 2009/2010 academic year have a grades average not less than 27/30 and 40 credits.

To ask for a Talents Grant it will be necessary to send to Direction a motivation letter, with the documents proving the requirements needed.

It will be drawn up a ranking according to:

- academic qualifications
- participation in Camplus life
- student's special circumstances.

Ceur Direction will judge the final result of the grant without any possibility of applying.

The talent grant amount is from 500 to 3,000 euros and can be summed up to the accommodation grant. It will decrease the above mentioned fees.

4) ASSESSMENT OF THE TRUTHFULNESS OF SELF-DECLARATIONS

Fondazione C.E.U.R. shall accurately verify the self-declarations submitted by students for the I.S.E.E statement and will use all means available, including research into tax registry databases, to enact all investigation procedures it deems necessary. This might involve asking for information and, if required, inquiries by the Inland revenue police, Italian State Financial Administrative Institutions, Municipalities, Companies and Cadastre Offices.

If, upon inquiry, the declarant is found to have submitted untruthful information, he or she will lose the right to the benefits obtained. Untruthful declarations are punished pursuant to the Criminal Law and applicable special laws (articles 75 and 76 of the Decree of the President of the Italian Republic no 445/2000).

If inquiries reveal that untruthful statements have been made, the Students who made them shall pay to Fondazione C.E.U.R. a penalty amounting to twice the amount of any reduction obtained from the maximum fee calculated according to the provisions in article 3 herein.

5) PAYMENT TERMS AND CONDITIONS

Payment of fees due during the entire period of activity, from September 14th, 2009 to July 31st, 2010, less closing periods, is divided in three instalments as follows:

Double room	Total amount	1 st instalment	2 nd instalment	3 rd instalment	Single room	Total amount	1 st instalment	2 nd instalment	3 rd instalment
Grant amount of 3,000 €	€ 7,000	€ 2,800	€ 2,200	€ 2,000	Grant amount of 3,000 €	€ 9,000	€ 3,300	€ 3,000	€ 2,700
Grant amount of 2,000 €	€ 8,000	€ 3,000	€ 2,800	€ 2,200	Grant amount of 2,000 €	€ 10,000	€ 4,000	€ 3,500	€ 2,500
Grant amount of 1,000 €	€ 9,000	€ 3,300	€ 3,000	€ 2,700	Grant amount of 1,000 €	€ 11,000	€ 4,200	€ 3,800	€ 3,000
Full Fee	€ 10,000	€ 4,000	€ 3,500	€ 2,500	Full Fee	€ 12,000	€ 4,500	€ 4,000	€ 3,500

Deadlines and payment procedures are:

- 1st instalment by bank transfer by September 15th, 2009
- 2nd instalment by bank transfer by January 4th, 2010
- 3rd instalment by bank transfer by March 8th, 2010

6) HOUSING AGREEMENT

The relationship between *Fondazione CEUR* and each winner of accommodation will be regulated by the relevant housing agreement, as per article 9 herein.

7) APPLICATIONS

Admission applications can be made by completing the relevant on-line application, which can be downloaded from the www.camplus.it website. It's possible to print and fill in the form application (downloadable at the same website) and send it by Certified Mail to *Fondazione Ceur*, via G.A. Sacco n. 12, 40127, Bologna.

The following documents complete the application and must be handed in to the Examining committee on the day of the written test pursuant to article 8 herein:

1. I.S.E.E. statement, as referred to in article 3;
2. a passport photo;
3. a medical certificate as per article 7;
4. for applicants matriculating in the 2009/2010 academic year: copy of the certification of eligibility by the Student's high school, including the final examination grade; for applicants who in the 2009/2010 academic year are enrolling in a year other than the first: duplicate of the official certificate listing all exams and dates, the number of credits and grades;
5. if the candidate wishes, any other documents or certificates that he/she may deem relevant for candidate ranking.

Not fulfilling the admission requirements set forth in article 3, any delay in submitting the application or the required documentation will lead to the candidate being ruled out of the competition, except for the following:

If the number of applications received by the deadline is smaller than the total accommodations to be assigned, the Examining committee referred to in article 8 may also admit to the competition any applicants who were late at submitting the application and have the necessary requirements.

Not submitting the I.S.E.E. statement will not result in the entry being excluded from the competition, but rather in the "accommodation grant" referred to in article 3 not being allocated.

8) EXAMINATION TESTS

Camplus Admission

Exams consist of a written and an oral test, to be evaluated by an Examining committee.

All applicants who apply to the competition will be contacted by the Camplus Admission Manager to decide the date of written test.

The written test consists of a short essay on a general knowledge topic to be chosen from a selection of titles and its purpose is assessing the candidate's critical thinking skills. The test will last 2 hours.

The written test will be followed by an oral test, whose schedule will be made known on the day of the written examination. It consists of an interview aimed at assessing the candidate's personality and suitability for communal life. The Examining Committee will have thirty minutes time to orally test each candidate. The Examining Committee will award a maximum of 40 point for the written test, 30 points for the oral test, 30 points for the educational evaluation.

9) ACCOMMODATION ACCEPTANCE

Winners will be sent the Housing Agreement within a week since the exam. Subsequently, each winner must fill in and sign the Housing Agreement and return a copy of it by mail to *Fondazione C.E.U.R.* via G.A. Sacco 12, 40127 Bologna, within another week (the signed delivery note from the mail service will be considered proof of delivery).

The Agreement shall be valid pending enrolment in a faculty or University-level Institute for the 2009/2010 Academic Year.

If acceptance is not confirmed as referred to above, the student will be immediately excluded.

10) REQUIREMENTS TO MAINTAIN ACCOMMODATIONS IN THE YEAR FOLLOWING ALLOCATION

Accommodation can be maintained sending to the *Fondazione* the academic curriculum and the Camplus curriculum.

At the Management's unappealable discretion, renewal of accommodations shall be evaluated based on the following requirements:

- The average grade obtained by the student must not be lower than 24/30 and must be satisfactory with respect to the number of exams taken as of July 31st, 2010, the course year and the student's particular circumstances;
- Participation in University College life: meetings with the Management, cultural meetings, training courses, tutoring, vocational meetings and activities, any other initiatives proposed by the residents with the Management's approval
- Compliance with the University College internal regulations.

With a view to the evaluation of these requirements, each resident must sustain at least three interviews a year with the Management. It could further interview residents who ask for the renewal of the accommodation.

The Managing Director
Dott. Maurizio Carvelli

FOR INFORMATION: FREE TOLL NUMBER 800 302 008, E-MAIL info@camplus.it